



UPPSALA
UNIVERSITET



CHINLONE

Connecting Higher education Institutions
for a New Leadership On National Education

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Erasmus+ Programme
of the European Union



WP 4: CHINLONE international relations platform

The ultimate aim of this WP is the **implementation of international relations offices in the MM partner universities.**

The specific goals of this WP:

- Building up an awareness of **IROs' strategic role** in promoting internationalization;
- Exposing MM partners to **different models** of international relations management;
- Enhancing MM partners' capacity **in designing their own IROs**;
- Supporting MM partners to **implement their IROs.**

WP 4: CHINLONE international relations platform

TIMELINE:

- Each MM partner university appoints their **contact persons** to ulrica.ouline@uadm.uu.se. **Deadline January 25, 2020.**
- Bologna and Granada send their **IRO tasks/strategies and organizational charts** to UU. UU sends the EU partners documents to MM partners for inspiration 😊. **Deadline February 1, 2020.**
- **UU will collect** all draft MM partners Feasibility plans and draft Office Missions to be sent to the EU partners. **Deadline April 28, 2020.**
- The Feasibility plans and the Office Missions will be **shared with EU partners** for their feedbacks. **The EU partners' feedback will be sent to UU. Deadline May 13, 2020.**
- The feedback will be **discussed** during the IRO Training week in Uppsala.

- IRO Training week in **Uppsala May 13-19, 2020.**
- Cascade training at MM universities 2 weeks after the Uppsala visit (**Early June 2020**). The training will focus on the presentation of the EU models of international relations management and on the analysis of the services the European partner has implemented. MM partners can identify **best practices** and thus find out **the most effective management solution for their own university.**
- The Feasibility plans and the Office Missions are **approved by MM university bodies**, according to their internal decision process, then they are **sent to the Ministry of Education. Deadline ? July 2020.**
- The Office Mission is **published** on the university website when the IRO is implemented.

HOMEWORK: Writing the IRO Mission and the Feasibility plan

METHOD

The group working on the **Feasibility plan** has to:

- Study how to tackle **budget constraints**,
- Write a **budget proposal**,
- Decide the **first services to be implemented** and the **staff required**.

The group working with the **Office Mission** will show:

- How it is **consistent with the university mission** and its strategic plan.
- How the IRO is committed to accomplish the **actions** envisaged in the strategic plan for international relations.
- Describe the **services dedicated** to foster students/faculty exchange and international cooperation.
- Include the IRO in the administrative **organizational chart**.

Deadline for draft to Ulrica: April 28



IRO Training week, Uppsala May 13-19, 2020

Wednesday May 13

- 09.30 Registration at the [Main University Building](#), Room IX, second floor
- #10.00 Practical information about the IRO training week and International Staff week.
Introduction of the participants
- Each university prepare ONE presentation of max five minutes. To be sent to Jonathan Schalk no later than May 1. **Due to time constraints no presentation exceeding five minutes will be allowed**
- 11.30 Lunch at Café Alma in the University Main Building
- 13.15 Guided tour of Uppsala University by our University Guide, Mr. Mikael Norrby.
- 14.45 Welcome to Uppsala University, Vice-Chancellor Prof. Eva Åkesson
- 15.00 Workshop MENTI - TBD
- 16.30 End of day I
- 18.30 Welcome dinner at Värmlands nation (The do's and don'ts in Sweden)



Thursday May 14

- 09.30 Presentation of the Division for Internationalisation (former International Office) at Uppsala University by Director Erika Dabhilkar.
- 10.30 Paus / Fika
- #10.45 Workshop: Discussion on international mobility. Prepare to discuss best practice experiences from your university. Please also bring the approx. numbers of incoming and outgoing international students and how credit transfer is done.
- 11.30 Lunch at Segerstedt
- 13:30 What does research say about international mobility in higher education? Ms. Ashley Haru and Mr. André Bryntesson from The Swedish Centre for Studies of the Internationalisation of Higher Education at Uppsala University
- 14.30 Paus / Fika
- #15.00 Workshop: What are the challenges in student recruitment for international mobility? Please prepare to discuss from the viewpoint of your home institution.
- 17.00 Bus to Gamla (Old) Uppsala with dinner at Restaurant Odinsborg trying traditional Swedish food

Friday May 15

- 09.00 Presentation of the Students unions at Uppsala University.
- #09:45 Discussion on student engagement in higher education. Mr Arvid Bertilsson, Uppsala Law Student Association. Please prepare to discuss from the viewpoint of your home institution. [Room IV, Main University Building](#)
- 10.45 Walk to Stockholm Nation
- The Student Nations in Uppsala. What are they and what do they do? Presentation by First Curator at [Stockholm Nation](#)
- 11.30 Lunch at Stockholm's nation
- 13:30 Meet at the main entrance of the [Carolina Rediviva Library](#)
- 13:45 Walking tour of Carolina Rediviva Library. Hosted by Uppsala University Libraries. Short walking distances
- 15:45 End of the day

Monday May 18

09:00 **Improving MM partners' capacity and expertise in the management of international relations and dedicated services**

The Unit for International Mobility at Uppsala University gives you an overview of the day-to-day operations.

- MoUs and Student Exchange Agreements (SEAs)
- Courses taught in English
- MoveON (database)
- Exchange students vs Free-movers/Fee-paying students
- Incoming and Outgoing exchange students
 - Promotion, Application, Selection, Approval, Pre-departure meeting (Students OUT)
 - Nominations, Approval, Course selection/Learning agreements, Visa application Accomodation, Buddy programme, Welcome activities, Practical English for international students (Students IN)

- 11.00 The UU Graduation Office gives a presentation on Recognition of studies/credit transfer
- 11.30 The Study Counsellors and Career Office gives a presentation on UU support to Disabled students
- 12.00 Lunch at Segerstedt building
- 13.00 Presentation of the Unit for Global Partnerships by Mr Gustaf Cars, Head of Unit
- 14.00 Presentation of Skill Mill by Mr Björn Nyström, Division for Internationalisation, UU
SkillMill is a strategic partnership project that focuses on the soft skills that exchange students acquire during studies abroad but that they can't verbalize.
- #15.00 Workshop/Discussions: What can the Myanmar universities use from Uppsala University? Which drafts (re-draft them so that they suit your university)? How will you and your university organize workshops/training for your colleagues? How will the cascade training on national level be arranged? What will you do next Monday when your back at your office to build the competence/structure of your international office? etc

Tuesday May 19

- 09.00 Continuation of the Workshop/Discussions from Monday
- What can the Myanmar universities use from Uppsala University? Which drafts (re-draft them so that they suit your university)? How will you and your university organize workshops/training for your colleagues? How will the cascade training on national level be arranged? What will you do next Monday when your back at your office to build the competence/structure of your international office? etc
- 11.30 Lunch at the Segerstedt Building
- 13.00 Presentation of work group findings
- 15.00 Summary and good bye, Ms. Erika Dabhilkar
- 15.30 End of the staff week

- Current programme for internationalisation for Uppsala University (adopted in 2016): http://regler.uu.se/digitalAssets/23/c_23992-l_1-k_programme-for-internationalisation.pdf
- Current action plan focusing on actions supporting the programme was developed by the International council and adopted by the Vice-Chancellor (in 2016):
http://regler.uu.se/digitalAssets/576/c_576214-l_3-k_ufv-2015-281-handlingsplan-for-internationalisering-2016-2018.pdf